

INTERNAL USE: Application was received on: \_\_\_\_\_

## Morgan County School District Re-3 New FTE Position Approval Form

Prior to approving a request for new FTE position, this application must be reviewed by district personnel to determine what, if any, implications of such a FTE position would have district-wide. **Please complete this form and return it to Debbie Rose at the District Support Center.**

### New FTE Position Request

Date: \_\_\_\_\_

Requested By: \_\_\_\_\_

School Year Requested For: \_\_\_\_\_

Building Requested: \_\_\_\_\_

Position Requested: \_\_\_\_\_

General Fund Budget: \_\_\_\_\_

Grant Fund Budget: \_\_\_\_\_

Reason for Added FTE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Personnel Considerations:		
Approve _____	Do not approve _____	Need clarification _____
Signed _____	Date: _____	
Assistant Superintendent/Personnel		

Curricular Considerations:		
Approve _____	Do not approve _____	Need clarification _____
Signed _____	Date: _____	
Assistant Superintendent/Curriculum and Assessment		

Financial Considerations:		
Approve _____	Do not approve _____	Need clarification _____
Signed _____	Date: _____	
Chief Financial Officer		

Final Approval:		
Approve _____	Do not approve _____	Need clarification _____
Signed _____	Date: _____	
Superintendent		